

**LOCAL EMERGENCY PLANNING COMMITTEE**  
Knox County EMA- 301 Park St.-Rockland, ME 04841  
Web Site: [www.knoxcountymaine.gov/ema](http://www.knoxcountymaine.gov/ema)

8/6/2013 LEPC Meeting

A quorum was present and the meeting was called to order at 1032 by Foner Curtis, LEPC Vice Chairman in the EMA Office at 301 Park St.

Meeting Attendees:

|             |                         |                 |                 |
|-------------|-------------------------|-----------------|-----------------|
| Jeremy Pare | Lonza, Rockland         | Laurie Beckwith | PBMC            |
| Mark Curtis | Dragon Products         | Foner Curtis    | Lonza, Rockland |
| Donna Allen | Knox Cty. Admin Assist. | Robert Williams | DEP             |

- Laurie Beckwith made the motion to accept the minutes of the 6/4/13 and seconded by Robert Williams. All were in favor.

**Secretary's Report:**

Correspondence:

- Tier 2's received: Knox Mill, Vinalhaven Fisherman's Co-Op, Tolman Pond Market, Atwood Wharf, William Atwood Lobster, Co. and RSU 40 (Washington and Union)
- E-mail from Robert Gardner: From a newsletter out of Arizona on Why we need an active LEPC
- Contingency Plan from The Home Depot USA, Inc.
- E-mail from Robert Gardner – Aug 1, 2013 chemsafety executive order. Donna will send it to all the LEPC members to review and will be discussed at the next LEPC Meeting.
- E-mail from Robert Gardner- Link to the Video that BLS produced to assist workplaces in meeting their training requirements under the GHS. <http://www.mccs.me.edu/business/ghsvideo.html>
- AR-1 reports: 6/18/13 – 26 Rocky Hill Rd, Warren, #2 Fuel, 200 gallons; 7/3/13 – 1923 Heald Hwy, Union, gasoline, 2 gallons.
- E-mail from Robert Gardner – Ammonium nitrate storage in a regulatory black hole
- E-mail from Robert Gardner – Hazardous Materials Placard Apps.
- SERC Meeting minutes of July 9, 2013. Donna read from the SERC minutes the paragraph reference to the request of addition funds for a planner. "Knox County LEPC has requested additional funds for a planner. Discussion ensued about the amounts had been allocated for operational expenses and people should work to stay within a budget. Also, if this request was granted would we be getting more requests at the next meeting for additional funding? A motion was made to approve the request. A vote was taken and the approval was denied by a 7 to 3 vote." Foner noted that the SERC has a balance of \$600,800 and that there are no unusual expenses coming up. There was some discussion on this.

**Treasurer's Report:**

Received May 2013: Grant Reimbursements, LEPC Stipend: \$1256.50; HM 8050-\$207.84; HM 8057-\$1587.49; HM 8066-\$4229.33; May 2013 Interest \$4.91

Received June 2013: Grant Reimbursements: HM 8049-\$6547.34; HM 8050-\$1367.57; HM 8057- \$1519.19; HM 8059-\$983.83; HM 8065-\$18, 6230.00

Bills pd out in May 2013: Personal Services: \$551.12; General Operating Expenses: \$105.94; HM 8049: \$1461.68; HM 8050-\$312.26; HM 8057-\$2056.89; HM 8059-\$983.83; HM 8065-\$-2738.33; HM8066-\$ 2011.44

Bills pd out in June 2013: Personal Services: \$367.34; General Operating Expenses: \$13.40; HM 8049; \$183.14; HM 8050 \$1263.15; HM 8057-\$1621.61; HM 8066-\$159.95

|                                                   |                   |
|---------------------------------------------------|-------------------|
| LEPC Operational Fund balance as of June 30, 2013 | \$ 205.61         |
| Grant and other fund balances as of June 30, 2013 | <u>\$26279.48</u> |
| Total balance in checkbook as of June 30, 2013    | <u>\$26485.09</u> |

The motion was made by Laurie Beckwith to accept the Treasurer Report as presented and Jeremy Pare seconded. All were in favor.

**Training updates:**

|                                                   |              |                    |  |
|---------------------------------------------------|--------------|--------------------|--|
| PIO Course                                        | TBA          |                    |  |
| Recovery from Disaster, the Local Government Role | Waldo County | Oct 1 & 2, 2013    |  |
| Spill Response Training                           | Lonza        | Held in June 2013  |  |
| ICP Training                                      | Lonza        | August 2013        |  |
| Vigilant Guard '14-                               |              | November 5-8, 2013 |  |

**Old Business:**

- County website online! [www.knoxcountymaine.gov/lepc](http://www.knoxcountymaine.gov/lepc). Continue to need your input for LEPC content. Foner repeated what he suggested at the last meeting about putting a message at the front of the agenda and minutes right before the Secretary's report asking for your input on what your facilities are doing. That would be a great place to talk about your Hazmat training or spill training. Also, send out a reminder at least once a month to all the LEPC members.
- Global Harmonization training – Discussed this training. Will send out the e-mail from Robert Gardner that has a link to the video that BLS produced to assist workplaces in meeting their training requirements under the GHS.

**New/Miscellaneous Business:**

- Global Harmonization training – Discussed this training. Will send out the e-mail from Robert Gardner that has a link to the video that BLS produced to assist workplaces in meeting their training requirements under the GHS.
- Next regular LEPC meeting will be October 1, 2013 at 10:30 AM, at Knox County EMA Office.
- Robert Williams made a motion and Mark Curtis seconded the motion to adjourn. All in favor.

Meeting Adjourned: 11:00 AM

Respectfully submitted,

***Donna Allen***

Donna Allen

LEPC Secretary